Defense Contract Management Agency Overview

Presented By:

Name

Date (of presentation)

Rev. FY11 3.15

Overview

- Introduction
- Mission, Vision, Strategic Goals
- Organizational Structure
- Size and Scope
- Roles and Responsibilities
- How to Find Us/How to Find Out More

What Does DCMA Do?

- Represents the military services, other Federal agencies and allied government buying agencies at defense contractors worldwide
  - Prior to contract award
  - After contract award
  - Eyes and ears of the Program Office

What Does DCMA Do?

- Oversee contractor performance
  - Perform quality assurance checks of products and services
  - Evaluate contractor business, engineering, software, property management and safety systems
  - Ensure timely delivery
  - Negotiate FPRAs and final overheads
  - Approve Disclosure Statements and Resolve CAS non-compliances
- Provide contingency contract administrative services
- Assist with source selection of contractors
- Serve as DoD Executive Agent for Earned Value Management (EVM)

Mission and Vision

Mission

We provide Contract Administration Services to the Department of Defense Acquisition Enterprise and its partners to ensure delivery of quality products and services to the warfighter; on time and on cost

Vision

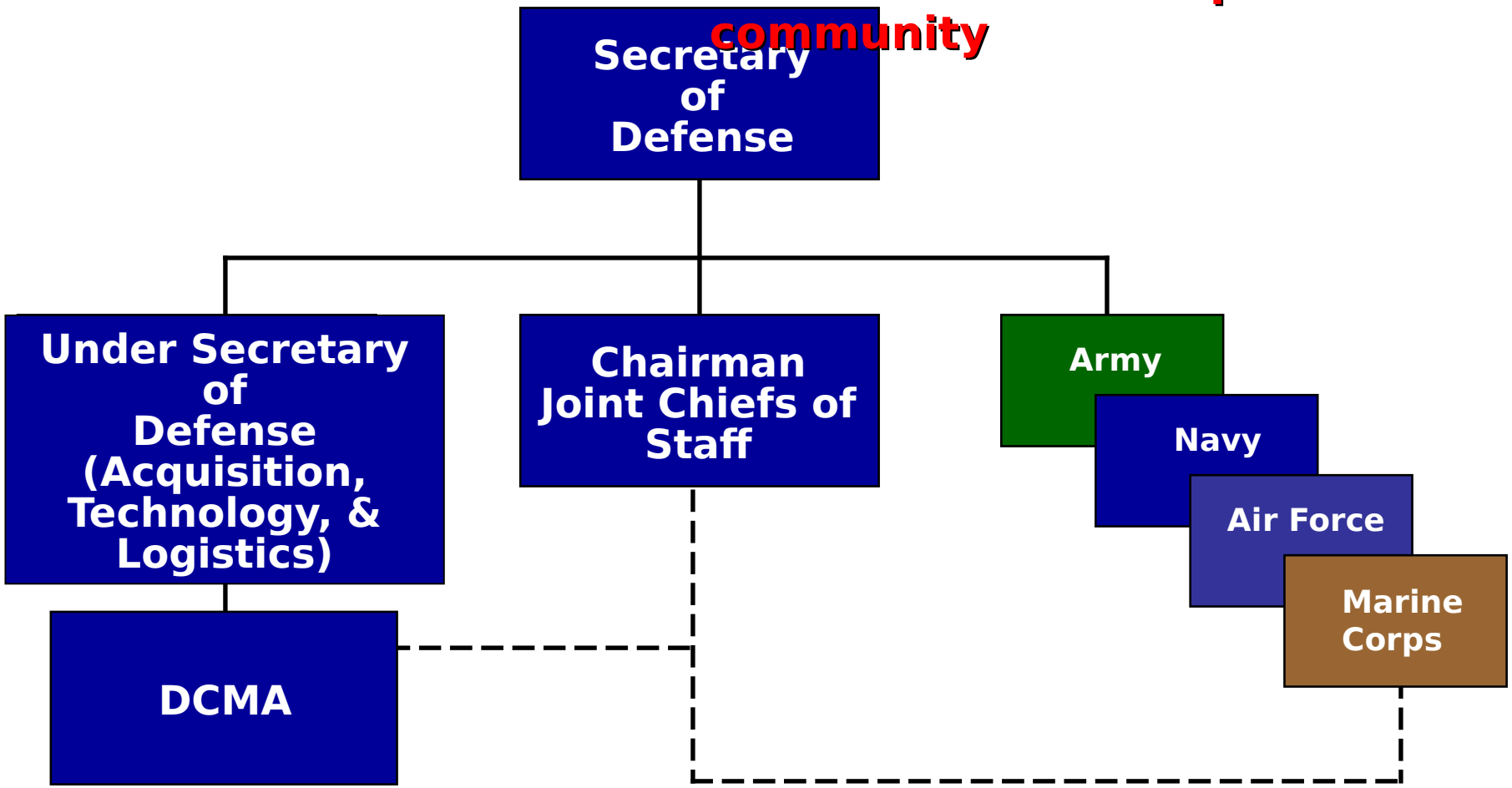
DoD's leading experts in Quality Assurance; Cost, Schedule, and Supply Chain Predictability; and Contract Administration; enabling our partners to achieve contract objectives

Strategic End States

- DCMA's Acquisition Customers receive excellent Contract Administ Services and the management information needed to make sound business decisions
- Effective policies and process standards that support delivery of co and cost effective Contract Administration Services
- A diverse agile, highly performing workforce equipped with the competencies needed to execute current and future missions
- An ethical organization with well-defined roles, responsibilities, infrastructure, and management controls fully aligned to effectively efficiently manage public resources

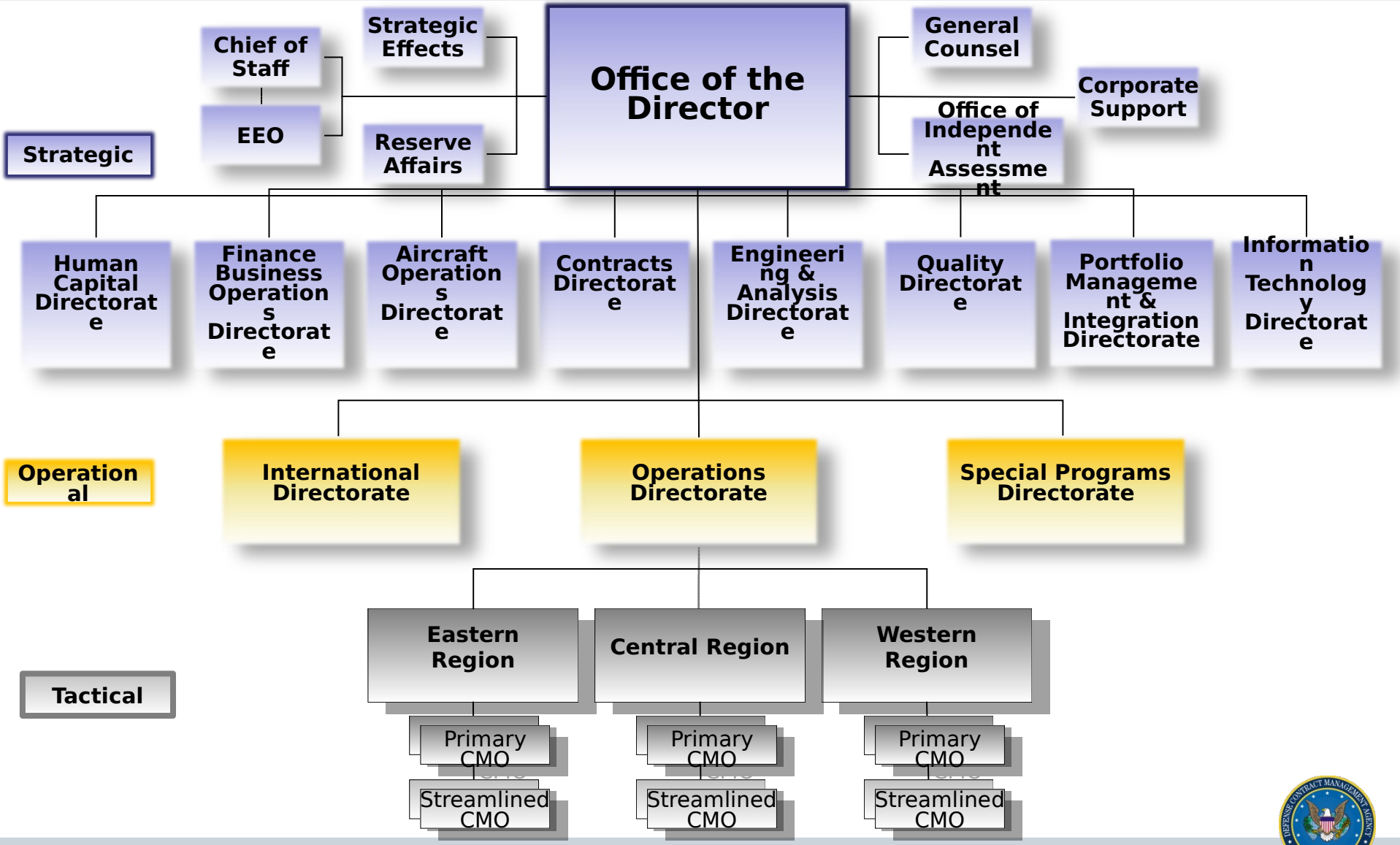
DCMA is a Team Member...

...in the defense acquisition community

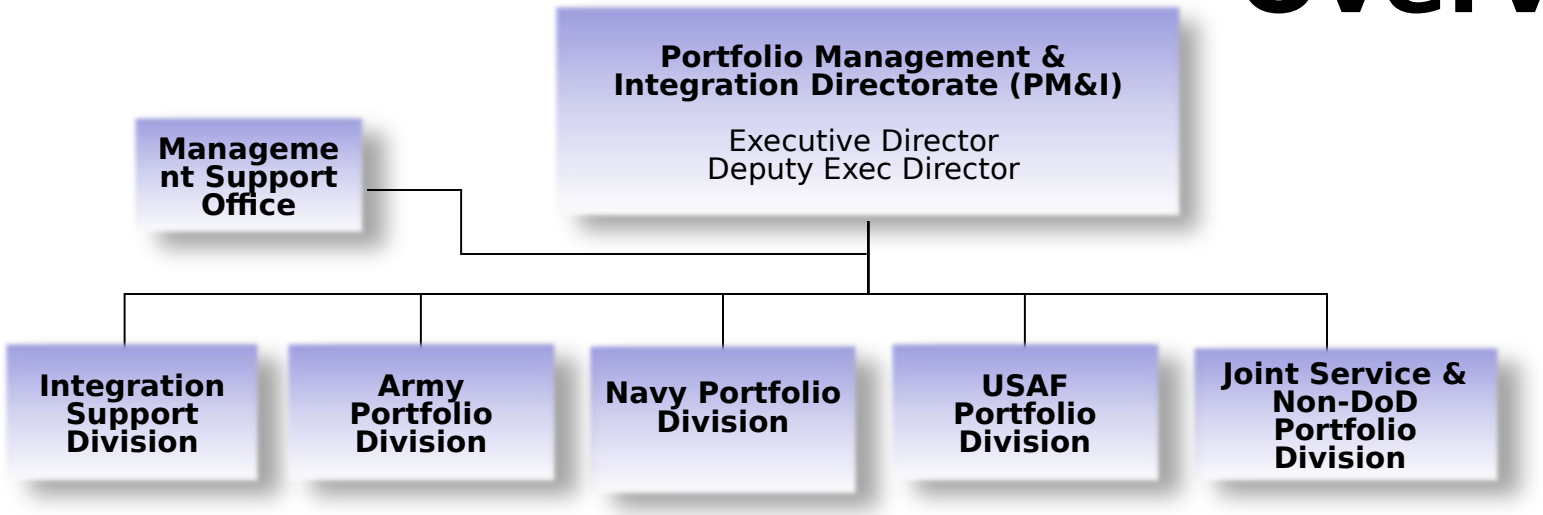


Historical Perspective – Service PROs/DCAS to DCMC (1990) to DCMA (2000)

Organizational Structure

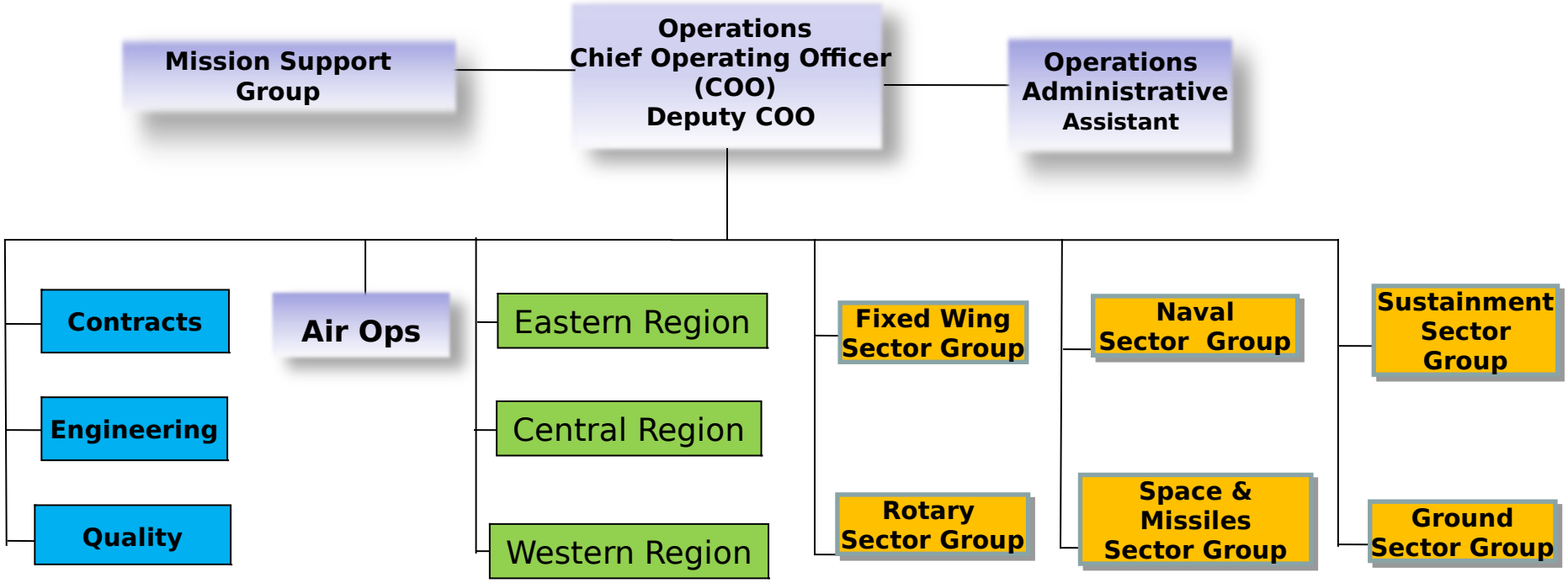


PM&I Directorate Overview



Military services' primary DCMA point of contact to communicate requirements, priorities and concerns
- Focuses on strategic customer engagement with OSD, SAEs, PEOs and senior leaders
- Communicates customer requirements, priorities & concerns throughout DCMA
- Provides new strategic analytical capability & customer insight
- Develops, maintains & promulgates policy, training, & tools
- Customer Liaison Representatives embedded in service portfolio divisions

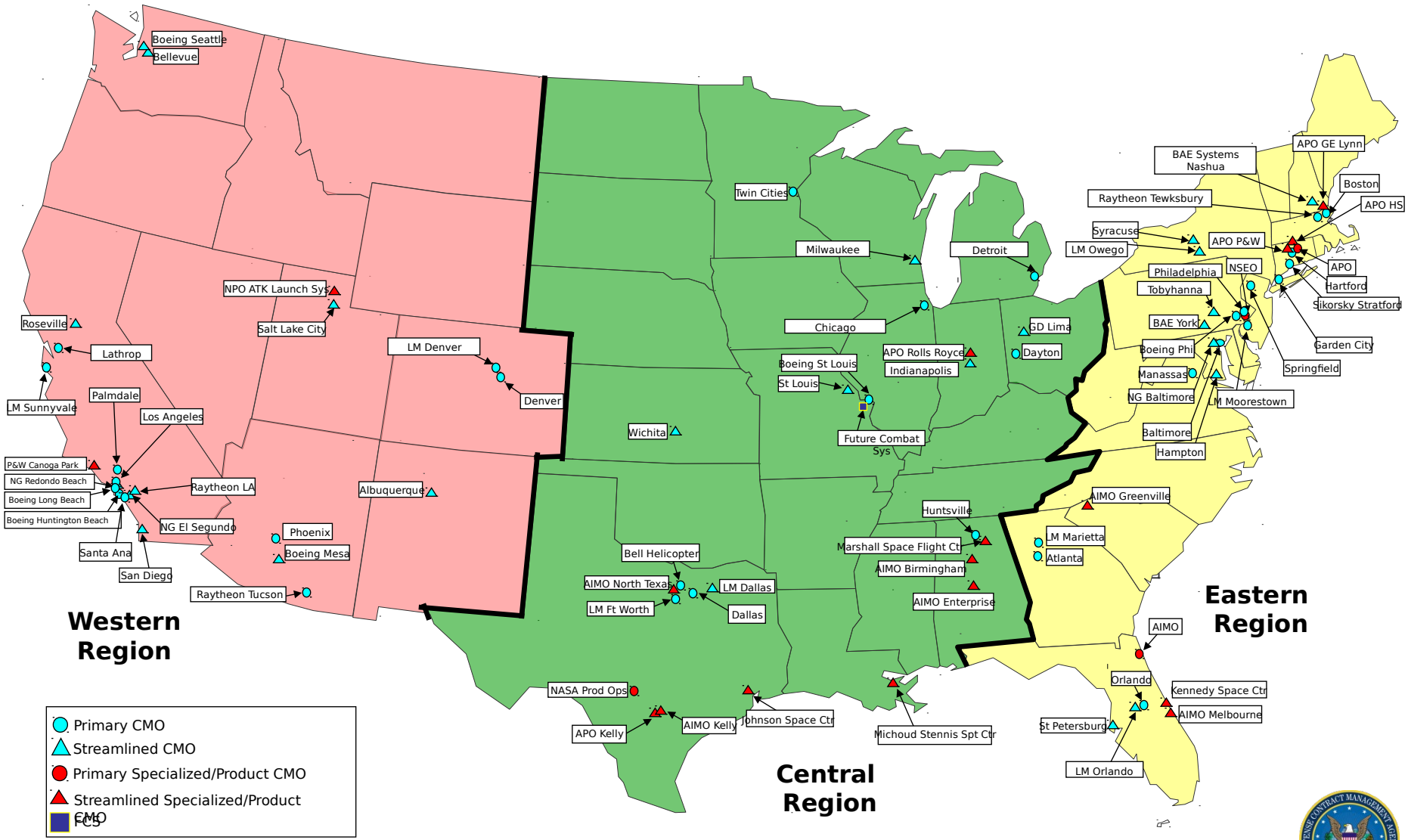
Operations Directorate



The Operations Directorate is accountable for execution of the full spectrum of contract management functions

- Provides command and control of DCMA's 3 regional commands
- Translates agency policy and strategic direction into consistent tactical execution
- Provides workload and resourcing prioritization
- Ensures consistent budget and FTE execution
- Sector groups maintain product focus and specialized customer knowledge & expertise

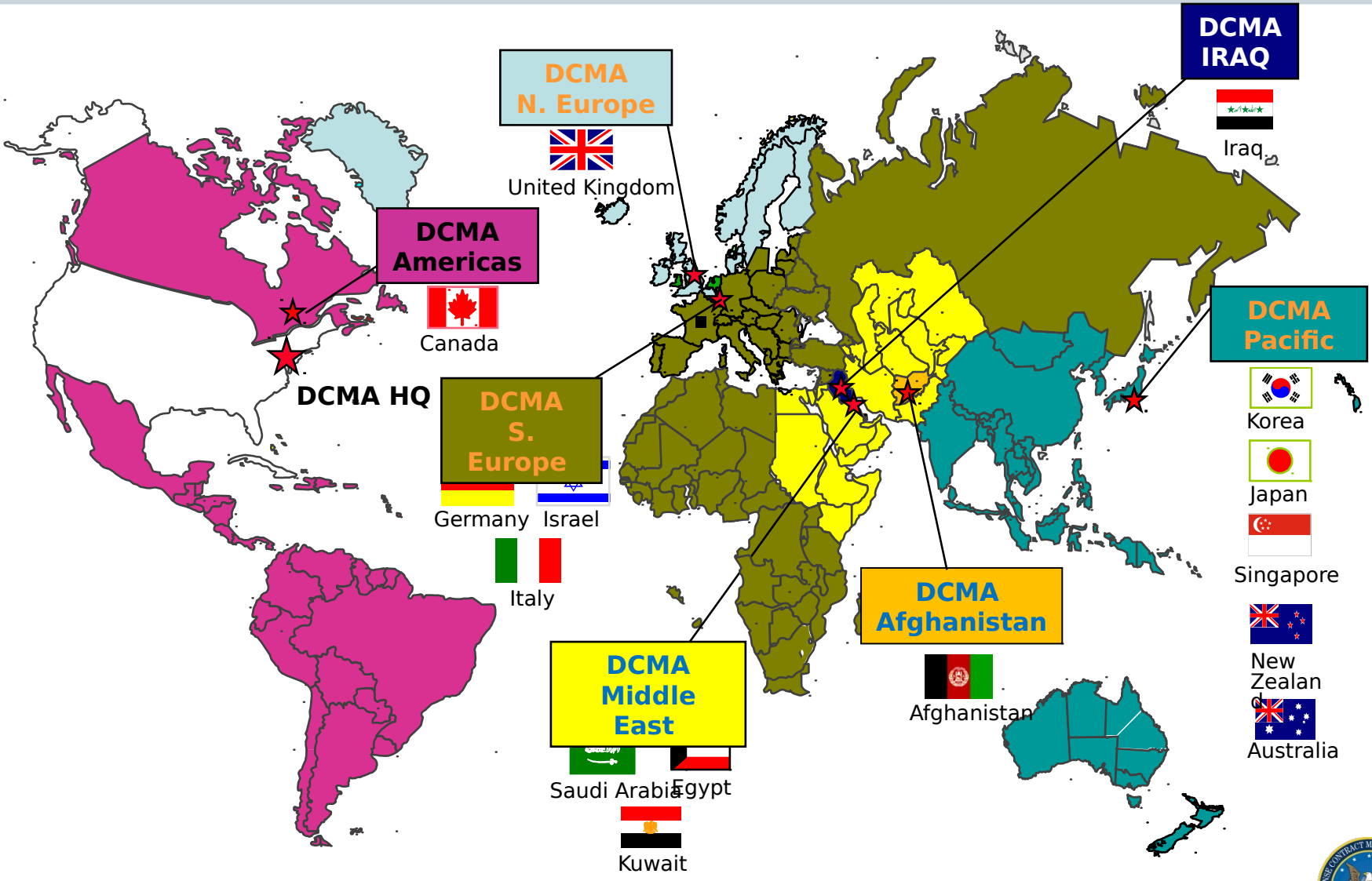
Regional Structure



Contract Management Offices

- Plant Offices
  - DCMA office resident in contractor's facilities
  - Full administration responsibilities for all contractor contracts
  - Lead oversight of major defense contracts throughout supply chain
- Geographic Offices
  - DCMA office centrally placed within defined geographic area
  - Functional specialists travel to contractor facilities throughout area
  - Full administration responsibility for all contracts within area
- Product Specific Offices
  - Provides customer-focused support in high-visibility areas
  - Administration responsibilities for unique functions/product lines
    - NASA Product Operations – responsible for support to NASA
    - Naval Special Emphasis Operations – responsible for critical programs
    - Aircraft Integrated Maintenance Operations – responsible for aging aircraft
    - Aircraft Propulsion Operations – responsible for complex aircraft engines

International Operations



Worldwide Acquisition Impact

Span of Control

- 10,661 civilian professionals
  - ACOs, PI, QA, Engr, IS, Prop
- 535 military
  - 418 Active Duty, 117 Reserves

-730+ locations

- 50 Contract Management Offices (CMOs)
- $1.1B budget authority
- $136M reimbursable target w/FMS
- Combat Support Agency

Scope of Work

-$3,212B Face Value of Contracts
- $1,514B Obligated

-20,098 Contractors
- 341,787 Contracts
- $222B Unliquidated Obligations
- ACAT 1 and 2 programs: 214
- Flight Operations
  - 2,062 Aircraft/year
  - 21,557 Flying hours

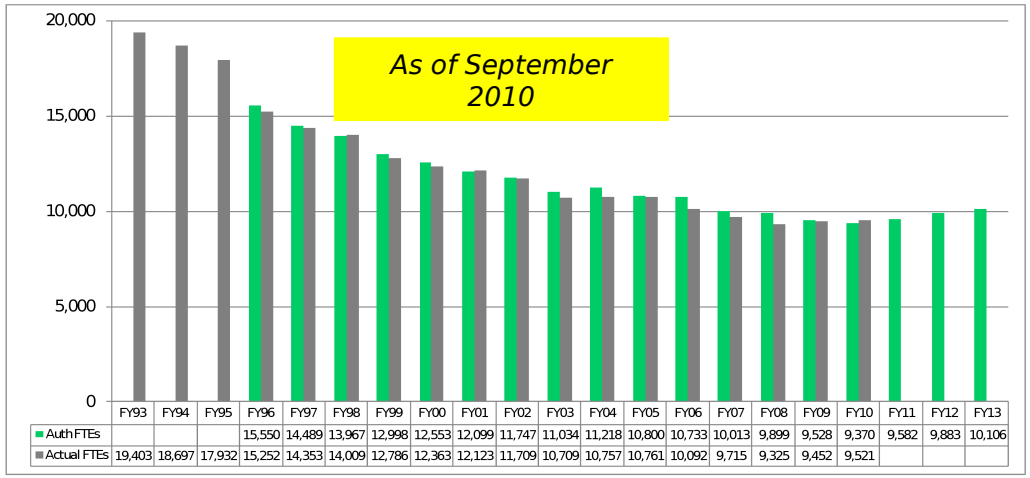
$134B Gov't property in plant
- $9B Progress Payments
- $31B Performance Based Payments

Note: As of Sep 2010 (Parts A & B / Sections 1 – 4)

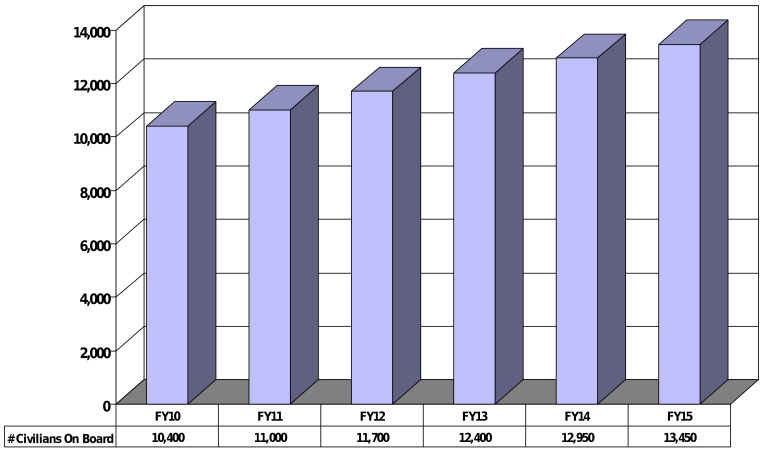
Today's Environment

DCMA Civilian Staffing

*Does not include DCMC other and Corpora overhead prior to DCMA



	FY93	FY94	FY95	FY96	FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13
Auth FTEs				15,550	14,489	13,967	12,998	12,553	12,099	11,747	11,034	11,218	10,800	10,733	10,013	9,899	9,528	9,370	9,582	9,883	10,106
Actual FTEs	19,403	18,697	17,932	15,252	14,353	14,009	12,786	12,363	12,123	11,709	10,709	10,757	10,761	10,092	9,715	9,325	9,452	9,521			



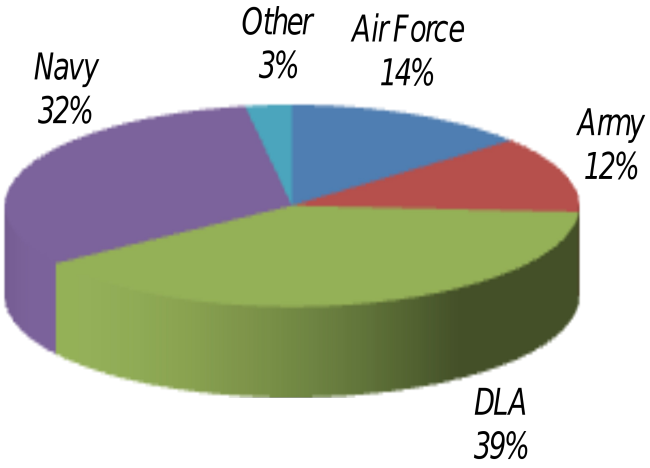
	FY10	FY11	FY12	FY13	FY14	FY15
#Civilians On Board	10,400	11,000	11,700	12,400	12,950	13,450

- Staffing re**du**ced more than 50% since 1990, yet workload has risen more than 25%
  - Recruitment efforts have not kept pace with project retirement bow-wave
  - We have fallen behind the curve in some core administration competencies
- Functional realignment in process to rebuild strategic capabilities/expertise (Contracts, Quality, Engineering)
  - Expect ~ 3,000 increases FY10-15
  - Customer demand for specialized services is increasing

Contract Workload by Service

of Contracts/Value

Contracts by Service



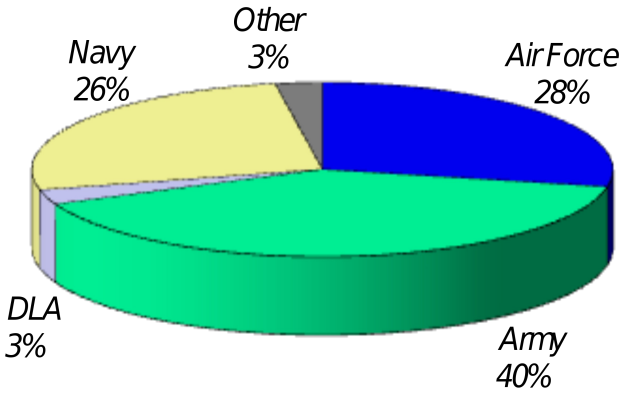
(341K)

Total Contract Face Value = $3,212B
Total Obligated Value = $1,514B
Total Unliquidated Value = $222B
Total Number of Contracts = 341K
Total Number of Contractors = 20K

3 Operations Directorates
- *DCMAO Operations Eastern , Central, Western Regional Commands*
- *International*
- *Special Programs*

50 Contract Management Offices

Unliquidated $ by Service

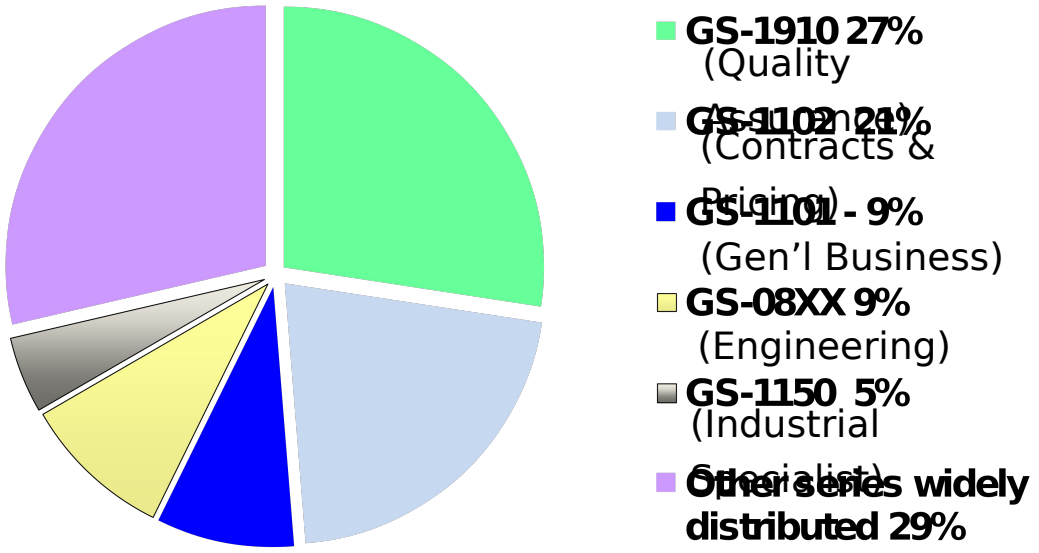


($222B)

Note: As of Sep 2010 (Parts A & B / Sections 1 – 4)

Workforce Demographics

On board	*Civilian*	*Military (includes Reserve)*
11,196	**10,661**	**535**

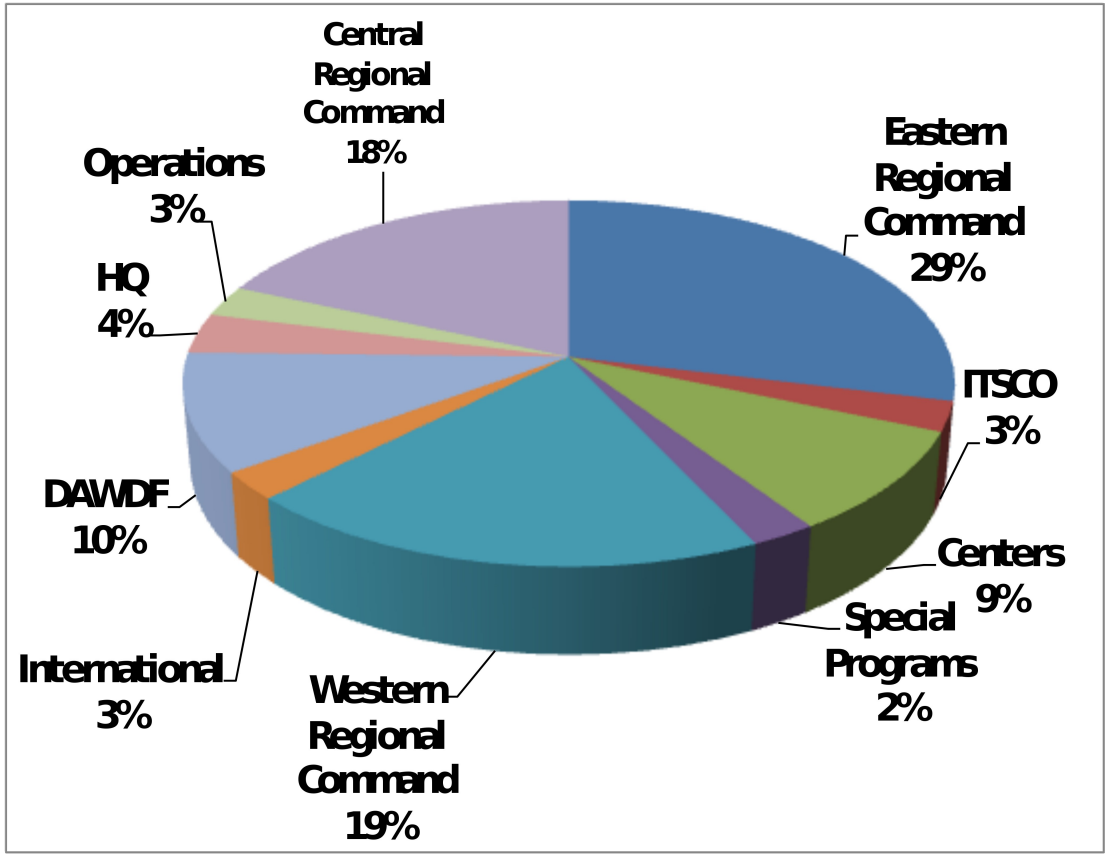

GS-1910 27% (Quality Assurance)
GS-1102 21% (Contracts & Pricing)
GS-1101 - 9% (Gen'l Business)
GS-08XX 9% (Engineering)
GS-1150 5% (Industrial Specialist)
Other series widely distributed 29%

Key occupational series comprise 71% of workforce

Note: As of Sep 2010

Civilian Workforce Demographics

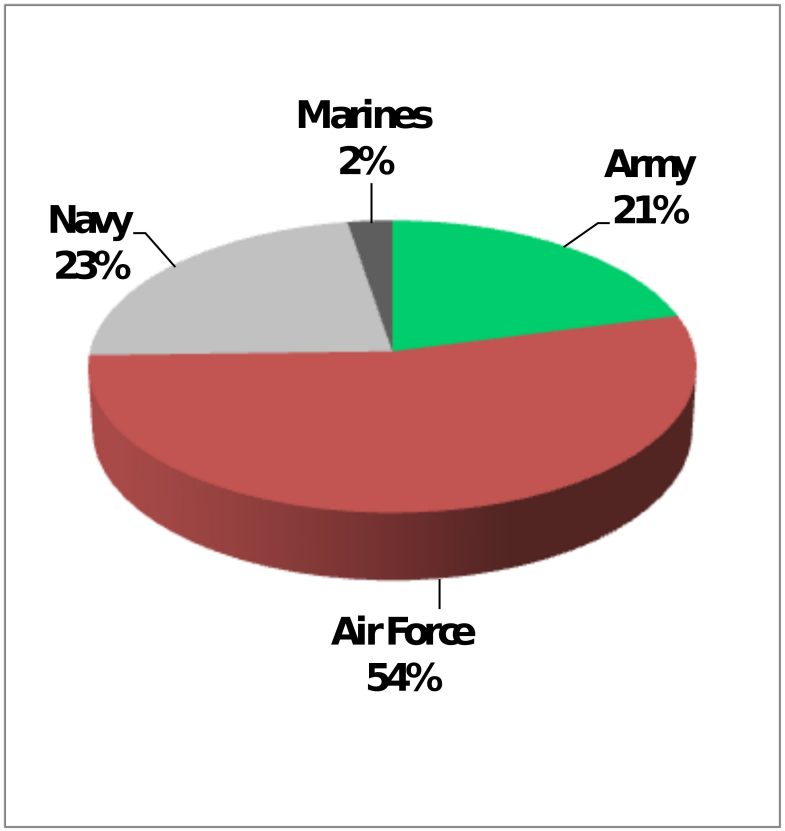
	Civilian
DCMA HQ	**376**
DCMA ITCSO	**281**
DCMA Centers	**974**
DCMA Special Programs Directorate	**257**
Operations Directorate	**291**
International Directorate	**264**
DAWDF Keystone/Journeyman	**1,115**
Eastern Regional Command (P6)	**3,074**
Central Regional Command (P7)	**1,957**
Western Regional Command (P8)	**2,072**
DCMA Total	**10,661**



Note: As of Sep 2010
Does Not Include Foreign Nationals Locally Engaged

Military Workforce Demographics

	Military (Active)	Military (Reserve)
Army	**110**	**2**
Air Force	**195**	**92**
Navy	**99**	**23**
Marines	**14**	**0**
Total	**418**	**117**



Note: As of Nov 2010
Total 535 includes Active & Reserve (not including TPU members)

Why DCMA?

- DFARS 242.202 Assignment of Contract Administration

  (a)(i) DoD activities shall not retain any contract for administration that requires performance of any contract administration function at or near contractor facilities

- FAR 42.401 Contract Correspondence

  (a) The contracting officer (or other contracting agency personnel) normally shall (1) forward correspondence relating to assigned contract administration functions through the cognizant contract administration office (CAO) to the contractor (2) provide a copy for the CAO's file, (b) The CAO shall send the contracting office a copy of pertinent correspondence conducted between the CAO and contractor

- FAR 42.402 Visits to Contractor Facilities

  (a) Government personnel planning to visit a contractor's facility in connection with one or more Government contracts shall provide the cognizant CAO with the following information, sufficiently in advance to permit the CAO to make necessary arrangements

Authority/Functions

- Administration Functions - FAR 42.302a/DFARS 242.302
  - 70 Standard Functions
  - Normal with delegation for administration
    - Performed as appropriate to the requirements of the contract
  - PCO may retain all except final indirect billing rates, forward pricing rates, CAS approval
- Additional Functions - FAR 42.302b/DFARS 242.302
  - 11 Additional Functions
    - Performed when specifically authorized by the Contracting Officer

Workload Acceptance

- Core Contract Administration functions
- DFARS 242.202(a)(i) – 18 exceptions to delegation requirement (transferred work)
  - Outside the scope of agency resource and budget base
  - Possible acceptance through negotiation
- DCMA Guidance – 18 additional exceptions
  - Organizations outside of DCMA resource and budget base
  - 3 examples:
    - Contract closeout or termination settlements where DCMA is not delegated full contract administration responsibility
    - Personnel support services or augmented workforce contracts (government contracting for workers, not products or services)
    - Administration of commercial off-the shelf hardware or software contracts

Core Processes

- Quality Assurance
- Delivery and Schedule Management FAR 42.302a
- Cost and Pricing
- Earned Value Management
- Engineering Support
- Software Acquisition Management
- Property and Plant Clearance
- Contracting
- Contract Safety
- Transportation

Quality Assurance

- Audit contractor quality systems and processes
- Conduct product audits
- Investigate deficiency reports
- Authorize and accept shipments
- Ensure contractor services comply with contract terms

Delivery Management

- Monitor contractor delivery performance
- Provide proactive notification of potential delays

Cost and Pricing

- Review contractor proposals
- Survey contractor business systems
- Review progress payments, vouchers and invoices
- Administer cost accounting standards
- Negotiate and track forward pricing rate agreements

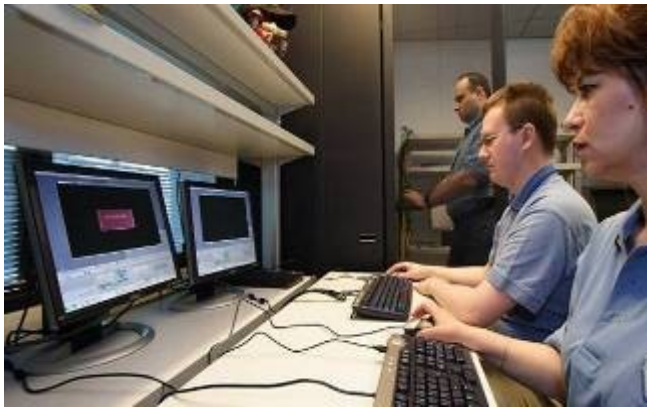
Earned Value Management

- Manage 241 prime suppliers with 654 contracts having EVMS requirement
- Verify initial and ongoing supplier compli with DoD EVMS guidelines
- Provide independent analyses on individu programs
- Assist with identified deficiency reviews a contract award

Engineering Support

- Supervise design reviews, tests and evaluations, contract negotiations and technical system reviews
- Assess contractor performance and provid measurement and analyses for customers
- Analyze contractor reliability and maintain and integrated logistics support
- Monitor contractor manufacturing and pro support activities

Software Acquisition Management



- Evaluate contractor software developme
- Audit software engineering and develop activities
- Verify contractual and quality compliance development processes and activities
- Assess contractor compliance with techn requirements
- Perform software capability evaluations

Property and Plant Clearance

- Review contractor property procedures

- Investigate contractor reports of loss, damage or destruction
- Oversee contractor accountability of contract-acquired assets
- Ensure physical security/protection for items in storage
- Perform surplus property screening
- Issue excess property disposition instructions

Contract Management

- Assess contractors' management and techn systems
- Ensure support for programs with multiple locations
- Monitor contract performance
- Resolve contract disputes
- Negotiate termination for convenience costs
- Close contracts

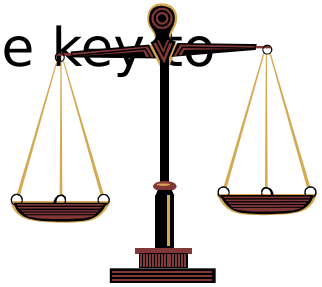
Contract Safety

- Conduct safety surveillance
- Oversee contractor corrective action
- Perform indemnification reviews
- Oversee contractor flight operations and related safety concerns
- Process shipment requests
- Certify duty free entry
- Oversee carrier payment process

Transportation

- Process shipment requests
- Certify duty free entry
- Oversee carrier payment process

Performance Management



- DCMA's Performance Management Architecture is the key to accomplishment of the Agency's strategic initiatives
- The purpose is to:
  - Align vision, mission, and strategic plan to the requirements of the DOD acquisition enterprise and its partners
  - Align employees' day-to-day work to Agency vision & mission
  - Manage, evaluate and improve organizational health, effectiveness, and efficiencies
  - Manage and assess operational capability and capacity
  - Communicate progress to all stakeholders and employees

Major Program Support

Program Support Teams provide direct support to their
ACAT I/II/III Program Management Office counterparts and are the PM's on-site "eyes and ears"

Contract

Risk Assessment

-Cost
-Schedule
-Performance

Surveillance Plan

-Team
-Surveillance Strategy
-Desired Outcomes
-Risk Areas
-Resources
-Reporting
-Program Indicators

MOA

Functional Risk Management Plans

-Detailed Process Surveillance

Successful Program Execution

Prime & Major Subcontractors – an integrated approach

Sustainment Support

Provide sustainment customers with contract management services to ensure high materiel readiness

Engage at the Strategic level - Director to Director

- Enterprise-wide Performance Based Agreements
  - Establishes sustainment indicators
  - Clarifies responsibilities & communication methods
- Establish PBA Council – (quarterly/semi-annual)
  - Review performance indicators
  - Address prioritized issues to improve contract management
  - Designate agency Subject Matter Experts to support IPTs

Sustainment Support

- Engage at operational level - divisions/functional competencies
  - Teaming efforts to improve readiness

- Engage daily via Customer Liaison Representatives
  - Enhance communications, real-time information sharing and problem solving

Customer Liaison Representatives

- DCMA representative located at most major buying centers
- Functions:
  - Facilitate the resolution of acquisition problems or issues
  - Facilitate communication between DCMA and the customer
  - Arrange for DCMA services – pre and post award
  - Provide strategic information on customer priorities
  - Educate customers on DCMA capabilities, services, and limitations
  - Facilitate customer visits

How to Find Us

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OUR AGENCY
The Defense Contract Management Agency (DCMA) is the Department of Defense (DoD) component that works directly with Defense suppliers to help ensure that DoD, Federal, and allied government supplies and services are delivered on time, at projected cost, and meet all performance requirements. DCMA directly contributes to the military readiness of the United States and its allies, and helps preserve the nation's freedom. more >>
Our Director | Our Services
DCMA PRODUCT DIVISIONS
DCMAA | Aeronautical Systems Division
DCMAS | Special Programs Division
DCMAI | International Division
DCMA IN ACTION
WELCOME TO DCMA | DCMA professionals serve as "information brokers" and in-plant representatives for military, Federal, and allied government buying agencies | more >>
CUSTOMER ACCESS
Be sure you have access to all the latest DCMA Customer Resources.. sign up via EWAM today! We welcome your feedback!
>> CAS Directory
>> CMT Viewer
>> Contract Inquiry
>> Customer Liaisons
>> Delivery Schedule Mgr
>> EVMS Instruction
>> Fed Biz Opps
>> Preaward Survey Mgrs
CAREERS @ DCMA
HUMAN CAPITAL SOLUTIONS for the GLOBAL ENTERPRISE
"Each and every person in this Agency is a leader – I look to them all to help us find the way forward"
Charlie E. Williams, Jr.
Director, DCMA
QUICK LINKS
>> Contingency CAS
>> Fraud Net
>> Plant Clearance
>> Specialty Metals
VISION
DoD's leading experts in Quality Assurance; Cost, Schedule, and Supply Chain Predictability; and Contract Administration; enabling our partners to achieve contract objectives.
MISSION
We provide Contract Administration Services to the Department of Defense Acquisition Enterprise and its partners to ensure delivery of quality products and services to the warfighter; on time and on cost.
EMPLOYEE ACCESS
WEBMAIL: HQ | Boston | Carson
TELEWORK: Telework Portal
LOGINS: Intranet | Portal | eTools | Emergency Resources
EEO: Reasonable Accomodations Procedures
DCMAHQ
DCMAA
DCMAG
DCMAM
DCMAN
DCMAI
DCMAS
ITCSO
Done
Trusted sites | Protected Mode: Off
110%

Customer Links

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DEFENSE CONTRACT MANAGEMENT AGENCY
CUSTOMERS | EMPLOYEES | eBUSINESS | NEWS ROOM | eTOOLS | ATAAPS | INSTRUCTIONS | TASKINGS | INFO MEMOS | UPDATES | WIKI
Services We Provide
Major Programs
Applications
> Delivery Schedule Mgr
> CAS Directory
> Contract Mgnt Team (CMT)
Reports
> Part Number
EVMS
> EVM Implementation Guide
DCMA Policy (Guidebook)
Organizational POCs
CUSTOMERS
This customer page was added specifically for you, a single entry point into DCMA's critical information. We hope it meets your needs and becomes a favorite and important site. Our improvements continue and your feedback is important, so please contact our webmaster with your comments. Remember, DCMA's number one goal is to deliver great customer service. Let us know how we are doing!
We Welcome Your SUGGESTIONS
Click here to tell us what YOU would like to see on your customer page.
Take a moment to complete our Customer Satisfaction Survey
EWAM
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Quick Reference
Customer Liaisons
Military Services
MDA
NASA
DLA ICPs
DFAS
Headquarters
Executive Team
Employee Directory
Customer Liaisons
Preaward Survey Mgrs
PQDR DRPMs
DRPM East
DRPM West
DRPM International
DMS Addresses
NIPRNet Addresses
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Directory

CMT Finder & CAS Directory

Policy & CMOs

E-Tools Access

Customer Liaisons

E-Tools/eBusiness

External Web Access Management (EWAM) 2.0 allows external users to apply for access to DCMA eTools applications.

EWAM 2.0 supports three Organization Types: Contractors; DoD; and Non-DoD agencies)

Overview | Request Access

APPLICATIONS

Duty Free Entry
Allows users to create and track Entitlements and Certificates for duty free entry.

Delivery Schedule Manager 2.0
To facilitate surveillance and analysis of contract delivery schedules, Delay Notifications, and Customer Requests.

Pre-award Survey System (PASS)
Allows submission of preaward survey requests before a contract is awarded, and electronically keeps track of the status.

Electronic Contract Administration Request System (ECARS)
Track contract management services for NASA, other non-DoD Federal, and International customers.

Pricing and Negotiation 2.0
Daily management of contract pricing and negotiation process at the local level.

Shipping Instructions Request (SIR)
Contractor request for shipping instructions and transportation assistance.

REPORTS

Canceling Funds (XFUNDS)
Monitoring and reporting status of funds as being "at risk" of canceling.

Contract Audit Follow-Up
Allows DCMA to Track Follow-up Actions on DCAA Audit Findings.

Contract Closeout Working Group (CCWG) Reports
Provides data on closed contracts, overage contracts, and other information necessary in closing contracts and analyzing workload.

Customer Feedback

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Reports
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> Part Number
EVMS
> EVM Implementation Guide
> EVM Ctr Dir's Interview
DCMA Policy (Guidebook)
Organizational POCs
CUSTOMERS
This customer page was added specifically for you, a single entry point into DCMA's critical information. We hope it meets your needs and becomes a favorite and important site. Our improvements continue and your feedback is important, so please contact our webmaster with your comments. Remember, DCMA's number one goal is to deliver great customer service. Let us know how we are doing!
We Welcome Your SUGGESTIONS
Click here to tell us what YOU would like to see on your customer page.
Take a moment to complete our Customer Satisfaction Survey
EWAM
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Quick On-line Survey Access
Quick Reference
Customer Liaisons
Military Services
MDA
NASA
DLA ICPs
DFAS
Headquarters
Executive Team
Employee Directory
Customer Liaisons
Preaward Survey Mgrs
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DRPM East
DRPM West
DRPM International
DMS Addresses
NIPRNet Addresses
SIPRNet Addresses
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Questions?